



**CITY OF
VANCOUVER**
 City of Vancouver
Special Event Application
Rediscover Granville

Applicant Information

Date of Application	
Name	
Phone Number	
Alternate Phone Number	
Email Address	

Organization Information

This event is being organized by: <ul style="list-style-type: none"> • A private individual <input type="checkbox"/> • Organization (Not for Profit) <input type="checkbox"/> • A Company/Corporation <input type="checkbox"/> 	
Organization name (if applicable)	
Charitable Registration Number	
Street Address	
City	
Province/State	
Postal Code/Zip	
Fax Number	
Website URL	

Event Schedule

	Date	Time
Setup Start		
Event Start		
Event Finish		
Takedown Complete		

Event Location

Blocks: 400/500/600 Granville Street	<input type="checkbox"/>
Blocks: 700/800 Granville Street	<input type="checkbox"/>
Blocks: 900/1000 Granville Street (Entertainment District)	<input type="checkbox"/>

Programming and Activities

How many spectators are you expecting at your event?		
How many staff, volunteers and participants are you expecting at your event?		
	YES	NO
Are you planning to have amplified speeches at your event?		
Are you planning to have music at your event? If yes, Amplified or Non Amplified (<i>please circle</i>)		
Are you planning to use a large sound system or have amplified performances at your event?		

Food and Beverage

(please note: Events held as part of “Rediscover Granville” will **NOT** be permitted to serve alcohol)

	YES	NO
Do you plan to serve (or allow to be served) any pre-packaged food?		
Do you plan to serve (or allow to be served) any open food?		
Do you plan to sell (or allow to be sold) any goods or services at your event? If yes, please specify type: _____		

Equipment and Site Plan

What kind of equipment do you require for your event? (please circle) <ul style="list-style-type: none"> • Stage • Power • Water • Other _____ 		
	YES	NO
Do you plan to erect any tents larger than 60m ² (645ft ²) or any structures that are closer than 3m (9’-10”) apart?		
Do you plan to erect any stages or similar structures higher than 4’ or larger than 40m ² (430ft ²)?		
Do you plan to use any temporary power services?		

On behalf of the above-named organizer, I, _____
 Hereby agree to indemnify and save harmless the City of Vancouver, Vancouver Park Board, and Vancouver Police Board from and against claims or demands arising from the event described in this application and I agree to obtain appropriate liability insurance that is satisfactory to the Director of Risk and Emergency Management.

To submit application:

By email:

Rediscover.granville@vancouver.ca

OR Drop Off at: Film & Special Events Office at 126 Keefer Street, Vancouver, BC (Mon to Fri- between 9:00am and 4:30pm)

OR by Fax: 604.257.8859

Any questions, please call the Special Events Office, 604.257.8850